



J. TYLER McCAULEY  
AUDITOR-CONTROLLER

**COUNTY OF LOS ANGELES  
DEPARTMENT OF AUDITOR-CONTROLLER**

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February 6, 2006

TO: Mayor Michael D. Antonovich  
Supervisor Gloria Molina  
Supervisor Yvonne B. Burke  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe

FROM: J. Tyler McCauley   
Auditor-Controller

SUBJECT: **GROUP HOME PROGRAM MONITORING REPORT – B & I GROUP  
HOME, ALVARADO AND SAN FRANCISCO SITES**

We have completed a review of Alvarado and San Francisco Group Homes (Group Home or Agency) operated by B & I Group Home, Incorporated. Each Group Home contracts with the Department of Children and Family Services (DCFS) and the Probation Department (Probation).

Alvarado and San Francisco Group Homes are six-bed facilities, and each provides care for boys ages 13-17 years who exhibit behavioral, social, and emotional difficulties. At the time of the monitoring visit, Alvarado Group Home was providing services for one Los Angeles County DCFS child, and five Los Angeles County Probation children. San Francisco Group Home was providing services for six Los Angeles County Probation children.

Alvarado and San Francisco Group Homes are located in the Fifth District.

**Scope of Review**

The purpose of the review is to determine whether the Agency is providing the services as outlined in their Program Statement. Additionally, the review covers basic child safety and licensing issues, and includes an evaluation of the Agency's Program Statement, internal policies and procedures, child case records, a facility inspection, and interviews with children placed in the Group Home at the time of the review. Interviews with children are designed to obtain their perspectives on the program

*"To Enrich Lives Through Effective and Caring Service"*

services provided by the Agency, and to ensure adherence to the Foster Youth Bill of Rights.

### **Summary of Findings**

Generally, the Agency is providing the services as outlined in their Program Statement. Each Group Home has deficient areas that need to be addressed.

Both Alvarado and San Francisco Group Homes need to clean slats and replace missing slats on the vertical blinds in children's bedrooms as needed; include the treatment team and input from the child in the implementation of the NSPs; maintain current Needs and Services Plans (NSPs) that are comprehensive, and include long and short term goals; provide children with sufficient recreational activities, and opportunities to participate in planning activities; and provide children with the required minimum weekly allowance.

Alvarado Group Home needs to replace an electrical outlet cover; and repair two nonworking electrical outlets.

San Francisco Group Homes needs to remove discarded recreational equipment; repair a burner on the kitchen stove; and repair a hole in the wall in bedroom one.

Attached is a detailed report of the review.

### **Review of Report**

We discussed our report with the Agency's management. In response to the recommendations made in the report, the Agency's management completed a corrective action plan (attached) which we approved. We thank the management and staff for their cooperation during our review.

If you have any questions, please contact me, or have your staff contact Mike Pirolo at (626) 293-1110.

JTM:MP:CC:ec  
[http://auditor.co.la.ca.us/group\\_home.asp](http://auditor.co.la.ca.us/group_home.asp)

### **Attachments**

c: David E. Janssen, Chief Administrative Officer  
David Sanders, Ph.D., Director, DCFS  
Paul Higa, Chief Probation Officer  
Billy McDaniel, Executive Director, B & I Group Home, Incorporated  
Public Information Office  
Audit Committee

**B & I Group Home  
Alvarado Group Home Site  
197 Alvarado Street  
Pomona, California 91767  
Phone: (909) 622-1133  
License Number: 197801988  
Rate Classification Level: 8**

**I. Facility and Environment**

**Method of assessment – Observation**

**Comments:**

Alvarado Group Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean, and adequately landscaped.

The interior of the Group Home is well maintained. The common quarters are neat and clean. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment.

Overall, children's bedrooms are well maintained. The rooms are orderly, and have age-appropriate personalized decorations. There is adequate furniture, lighting, and storage space. However, the electrical outlet cover in bedroom two is broken; and in bedroom three and the hallway closet the electrical outlets are inoperable. The window screens are in good repair. However, there are missing and dirty slats on the vertical blinds. The mattresses are comfortable, and the beds all have a full complement of linens. Children's sleeping arrangements are appropriate.

The Group Home maintains age appropriate and accessible recreational equipment. There are also board games, a TV, and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

**Recommendations**

**1. B & I Group Home management:**

- a. Replace/repair the electrical outlets in the bedrooms and closet.**
- b. Clean and replace missing vertical blind slats in all bedrooms as needed.**

## **II. Program Services**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size for interviews: Two**

#### **Comments:**

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The treatment team does not develop or implement the Needs and Services Plans (NSPs), and input from the child is not included. The Needs and Services Plans are not current or comprehensive, and do not include long and short-term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

### **Recommendations**

#### **2. B & I Group Home management:**

- a. Include the treatment team and input from the child in the development and implementation of the NSPs.**
- b. Maintain current NSPs for each child.**
- c. Develop comprehensive NSPs that include long and short term goals.**

## **III. Educational and Emancipation Services**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size for interviews: Two**

#### **Comments:**

Children are attending school. Children are provided with educational support and resources to meet their educational needs, and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help, and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

### **Recommendations**

There are no recommendations for this section.

## **IV. Recreation and Activities**

**Method of assessment – Review of relevant documents and interviews**

**Sample size for interviews: Two**

### **Comments:**

The Group Home provides children with sufficient leisure time. However, children are not provided with sufficient recreational activities, or opportunities to participate in planning activities.

Children participate in extra-curricular, enrichment, and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

### **Recommendation**

3. B & I Group Home management provide children with sufficient recreational activities, and opportunities to plan activities.

## **V. Psychotropic Medication**

**Method of assessment – Review of relevant documents**

### **Comments:**

According to the Agency's management, there are currently no children receiving psychotropic medication. This information is appropriately documented.

Children are aware of their right to refuse medication.

### **Recommendations**

There are no recommendations for this section.

## **VI. Personal Rights**

### **Method of assessment –Interviews with children**

#### **Sample size for interviews: Two**

#### **Comments:**

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home, and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff, and report that staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are able to have private visitors, make and receive personal telephone calls, and send and receive unopened correspondence and mail. Children are able to attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental, and psychiatric care.

#### **Recommendations**

**There are no recommendations for this section.**

## **VII. Clothing and Allowance**

### **Method of assessment – Review of relevant documents and interviews**

#### **Sample size for interviews: Two**

#### **Comments:**

The Group Home provides appropriate clothing, items of necessity, and the required \$50 monthly clothing allowance to children. Children are given opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

Children spend their allowances as they choose. However, the Group Home does not provide children with the required minimum weekly allowance.

The Group Home provides children with adequate personal care items.

Children are encouraged and assisted in creating and maintaining photo albums/life books.

**Recommendation**

- 4. B & I Group Home management provide children with the required minimum weekly allowance.**

**B & I Group Homes  
San Francisco Group Home  
410 San Francisco Street  
Pomona, California 91767  
Phone: (909) 623-3158  
License Number: 197803511  
Rate Classification Level: 8**

**I. Facility and Environment**

**Method of assessment – Observation**

**Comments:**

San Francisco Group Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean, and adequately landscaped. However, there is discarded recreation equipment stored behind the garage.

Overall, the interior of the Group Home is well maintained. The common quarters are neat and clean. There is adequate furniture and lighting in the group home. The Group Home provides a home-like environment. However, a burner is not working on the kitchen stove.

Overall, children's bedrooms are well maintained. The rooms are clean and orderly, and have age-appropriate personalized decorations. There is adequate furniture, lighting, and storage space. The window screens are in good repair. However, there are missing and dirty slats on the vertical blinds in bedrooms two and three. In addition, there is a hole in the wall in bedroom one. The mattresses are comfortable, and the beds all have a full complement of linens. Children's sleeping arrangements are appropriate.

The Group Home maintains age appropriate and accessible recreational equipment. There are also board games, a TV, and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

**Recommendations**

**1. B & I Group Home management:**

- a. Remove discarded recreation equipment from behind the garage.**
- b. Repair the burner on the kitchen stove.**



- c. Clean and replace missing blind slats in all bedrooms as needed.
- d. Repair the hole in the wall in bedroom one.

## **II. Program Services**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size for interviews: Two**

#### **Comments:**

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The treatment team does not develop or implement the Needs and Services Plans (NSPs), and input from the child is not included. The Needs and Services Plans are not current or comprehensive, and do not include long and short-term goals

Case files reflect adequate documentation to show that children are receiving treatment services.

### **Recommendations**

#### **2. B & I Group Home management:**

- a. Include the treatment team and input from the child in the development and implementation of the NSPs.
- b. Maintain current NSPs for each child.
- a. Develop comprehensive NSPs that include long and short term goals.

## **III. Educational and Emancipation Services**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size for interviews: Two**

#### **Comments:**

Children are attending school. Children are provided with educational support and resources to meet their educational needs, and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-

help, and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

### **Recommendations**

There are no recommendations for this section.

## **IV. Recreation and Activities**

**Method of assessment – Review of relevant documents and interviews**

**Sample size for interviews: Two**

### **Comments:**

The Group Home provides children with sufficient leisure time. However, children are not provided with sufficient recreational activities, or opportunities to participate in planning activities.

Children participate in extra-curricular, enrichment, and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

### **Recommendation**

- 3. B & I Group Home management provide children with sufficient recreational activities, and opportunities to plan activities.**

## **V. Psychotropic Medication**

**Method of assessment – Review of relevant documents**

### **Comments:**

According to the Agency's management, there are currently no children receiving psychotropic medication. This information is appropriately documented.

Children are aware of their right to refuse medication.

### **Recommendations**

There are no recommendations for this section.

## **VI. Personal Rights**

### **Method of assessment –Interviews with children**

**Sample size for interviews: Two**

#### **Comments:**

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home, and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff, and report that staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are able to have private visitors, make and receive personal telephone calls, and send and receive unopened correspondence and mail. Children are able to attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental, and psychiatric care.

#### **Recommendations**

**There are no recommendations for this section.**

## **VII. Clothing and Allowance**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size for interviews: Two**

#### **Comments:**

The Group Home provides appropriate clothing, items of necessity, and the required \$50 monthly clothing allowance to children. Children are given opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

Children spend their allowances as they choose. However, the Group Home does not provide children with the required minimum weekly allowance.

The Group Home provides children with adequate personal care items.

Children are encouraged and assisted in creating and maintaining photo albums/life books.

**Recommendation**

- 4. B & I Group Home management provide children with the required minimum weekly allowance.**

B & I Group Home Inc.



We Care

January 6<sup>th</sup>, 2006

**Board of Directors:**

John Merchant  
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Secretary

Said Dunda  
Treasurer

Gloria Alcaino  
Board Member

Robert Alcaino  
Board Member

**Program Administrator**  
Billy McDaniel BA

**Asst Administrator**  
Redistard Kitiya

**Executive Director:**  
Irene Kuruw MA

**Accounting Consultant**  
Willie E. Williams

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Pomona, CA 91767  
Tel: (909) 622-1133

110 San Francisco Ave  
Pomona CA 91767  
Tel: (909) 623-3158

3720 Pasito Ave  
Rancho Cucamonga Ca 91730  
Tel: (909) 948-8599

**Mailing Address**  
P.O. Box 1761  
Pomona, CA 91769  
Fax: (909) 623-1191

To: CANDACE RHUE, GROUP HOME AUDIT SUPERVISOR

FR: B/I GROUP HOME

B/I GROUP HOME HAS PROVIDED THE CORRECTIVE  
ACTION PLAN FOR FACILITY #197801988 AND FACILITY  
#197803511 FOR YOUR REVIEW. IF YOU HAVE ANY  
QUESTIONS, PLEASE FEEL FREE TO CONTACT ME AT  
(909) 622-1133

SINCERELLY,

  
MR. BILLY MCDANIEL



SAN FRANCISCO GROUP HOME  
410 SAN FRANCISCO STREET  
POMONA, CA 91767  
PHONE (909) 623-3158  
LICENSE NUMBER: 197803511  
RATE CLASSIFICATION: 11

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**I. FACILITY AND ENVIRONMENT**

- A. RECREATION EQUIPMENT HAS BEEN REMOVED FROM BEHIND THE GARAGE.
- B. BURNER ON THE KITCHEN STOVE HAS BEEN REPAIRED. SEE ATTACHED RECEIPT AND PICTURE.
- C. BLINDS HAVE BEEN CLEANED AND SLATS HAVE BEEN REPLACED.
- D. BEDROOM HOLE IN BEDROOM ONE HAS BEEN REPLACED.

FACILITY MANAGER RENE HUDSON WILL CONDUCT WEEKLY FACILITY INSPECTION TO ENSURE FACILITY IS WELL MAINTAINED AND REPAIRS ARE COMPLETED IN A TIMELY MANNER. SEE FACILITY INSPECTION SHEET ATTACHED.

**II. PROGRAM SERVICES**

- A. THE TREATMENT TEAM FOR THE NSPs WILL CONSIST OF THE RESIDENTS' REPRESENTATIVE, FACILITY MANAGER RENE HUDSON AND FACILITY THERAPIST, WITH INPUT FROM THE RESIDENT. FACILITY MANAGER RENE HUDSON WILL NOTIFY ALL PARTIES INVOLVED ON DATE AND TIME FOR NSP MEETING. A COPY OF NOTIFICATION LETTER WILL BE KEPT ON FILE. SEE ATTACHED.

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B. THE ADMINISTRATOR WILL MEET WITH FACILITY THERAPIST PRIOR TO IMPLEMENTATION TO ENSURE NSP ARE COMPREHENSIVE AND INCLUDES LONG AND SHORT TERM GOALS.

C. FACILITY MANAGER RENE HUDSON WILL CONDUCT MONTHLY REVIEW OF RESIDENTS FILE TO ENSURE NSP ARE CURRENT. SEE ATTACHED.

IV. RECREATION AND ACTIVITIES

FACILITY MANAGER RENE HUDSON WILL ENSURE RESIDENTS ARE PROVIDED WITHIN SUFFICIENT RECREATIONAL ACTIVITIES BY MEETING WITH RESIDENT WEEKLY FOR INPUT AND POSTING SCHEDULED ACTIVITIES. A RECORD OF INPUT MEETING WILL BE KEPT ON FILE. SEE ATTACHED PICTURES AND FORMS.

VII. CLOTHING AND ALLOWANCE

A. FACILITY MANAGER RENE HUDSON WILL ENSURE THAT RESIDENTS ARE PROVIDED WITH REQUIRED MINIMUM BASE ALLOWANCE. RESIDENTS WILL SIGN A WEEKLY ALLOWANCE SHEET TO PROVIDE PROOF OF BASE ALLOWANCE. SEE ATTACHED ALLOWANCE SHEET TO BE USED.

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ALVARADO FROUP HOME SITE  
197 EAST ALVARADO STREET  
POMONA, CA 91767  
PHONE (909) 622-1133  
LICENSE NUMBER: 197801988  
RATE CLASSIFICATION: 11

**I. FACILITY AND ENVIRONMENT**

- A. ELECTRICAL OUTLETS HAVE BEEN REPLACED IN BEDROOMS AND CLOSET OUTLETS ARE OPERABLE. FACILITY MANAGER DORIS EDWARDS WILL ENSURE FACILITY INSPECTIONS ARE DONE DAILY TO ENSURE REPAIRS ARE DONE TIMELY. SEE INSPECTION SHEET ATTACHED
- B. VERTICAL BLINDS HAVE BEEN REPLACED. FACILITY MANAGER WILL COMPLETE FACILITY INSPECTION.

**II. PROGRAM SERVICES**

- A. THE TREATMENT TEAM FOR THE NSP's WILL CONSIST OF THE RESIDENTS' REPRESENTATIVE, FACILITY MANAGER DORIS EDWARDS AND FACILITY THERAPIST, WITH INPUT FROM THE RESIDENT. FACILITY MANAGER DORIS EDWARDS WILL NOTIFY ALL PARTIES INVOLVED ON DATE AND TIME FOR NSP MEETING. A COPY OF NOTIFICATION LETTER WILL BE KEPT ON FILE.
- B. THE ADMINISTRATOR WILL MEET WITH FACILITY THERAPIST PRIOR TO IMPLEMENTATION TO ENSURE NSP ARE COMPREHENSIVE AND INCLUDES LONG AND SHORT TERM GOALS.
- C. FACILITY MANAGER DORIS EDWARDS WILL CONDUCT MONTHLY REVIEW OF RESIDENTS FILE TO ENSURE NSP ARE CURRENT. SEE ATTACHED FORM.



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**IV. RECREATION AND ACTIVITIES**

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**VII. CLOTHING AND ALLOWANCE**

- A. FACILITY MANAGER DORIS EDWARDS WILL ENSURE THAT RESIDENTS ARE PROVIDED WITH REQUIRED MINIMUM BASE ALLOWANCE. RESIDENTS WILL SIGN A WEEKLY ALLOWANCE SHEET TO PROVIDE PROOF OF BASE ALLOWANCE. SEE ATTACHED ALLOWANCE SHEET TO BE USED.